



Highwaymen AGM minutes

Date: 16th November 2023

Time: 3.15pm

Location: Windlesham Golf Club - Orangery

The Captain Keith Doran opened the meeting and welcomed everyone to the AGM and thanked all for attending.

He continued to introduce the members of the committee.

Paul Buchanan - Social Secretary	David Lewendon - Past Captain
Steve Downs - Match Secretary	Kevin McGann - Calendar & Communications
David Head - Additional Member	Bill McIntosh - Competitions Secretary
Andy Heath - Secretary	Howard Somerville - Treasurer

1. Apologies and attendees

Apologies:

Burton John	Elliott Robin	Greenaway Ian	Stanley Mark
Christmas Peter	Ford Alan	Holland Michael	Tyler Robin
Curtis Stuart	Gray Peter	Peasgood John	

The following members, in alphabetical order, attended the meeting:

Bacchus Fiesal	Dowsett Alan	Lewendon David	Rigby Rodney
Barnett David	Ebbon Gordon	Liechti Peter	Roads Martin
Berkley Colin	Ewington Richard	Lloyd Andy	Rozier Paul
Buchanan Paul	Gray David	Lucas Malcolm	Scott Alfred
Bullock Gerald	Harrison Phillip	McDougall Stewart	Smith Roger
Carter Paul	Harvey Andrew	McGann Kevin	Snook Richard
Dalton Christopher	Head David	McIntosh Bill	Somerville Howard
Deane Peter	Heath Andy	McIntyre Norlan	Tyers Michael
Doran Keith	Humphrey David	Morse Laurie	Webb Stephen
Downs Steve	Lennox Neil	Oxley Robert	Woodfine Graham

A quorum was present.

2. Minutes of previous AGM held on 17th November 2022

The Captain advised that the minutes had been on the website for the past 11.5 months.

It was proposed that the minutes of the AGM 2022 be accepted.

Proposed by: David Gray

Seconded by: Paul Rozier

The 2022 AGM minutes were approved by majority vote.

3. Matters arising

There were no matters arising from the previous AGM.

4. Captain's report – Keith Doran



The Captain called for a moments reflection for the members that had sadly passed away in the previous year.

- ❖ Cliff Conway
- ❖ Bob Baxter
- ❖ Keith Cundell
- ❖ Brough Girling



Two of the past members, Bob Baxter and Brough Girling, were instrumental in the foundation of the Highwaymen.

There will be a celebration of life for Brough Girling at the Club, Thursday 23rd November from 1.00pm. The Captain asked those present to come along and pay their respects.

WGC Captain's Charity

The Immediate Past Club Captain, Stuart Curtis, asked the Captain to convey his sincere thanks to the Highwaymen for the donation to his charity during his year of captaincy.

£ 1,750 HWM Donation





Respect Highwaymen Traditions

When taking over the captaincy last year, my aim was to promote the respect of the highwaymen traditions and play more golf, in this respect we have been very fortunate. Of the 50 weeks we played golf, the following are the top participants.

Top Participants

Richard	Battle	45
Martin	Roads	44
Stephan	Webb	42
Robin	Hampton	41
Mick	Friend	41
Paul	Buchanan	40
Neil	Lennox	40
Howard	Somerville	40

Most improved Player

We have a measure of success whereby handicaps are recorded from 1st November to 31st October each year.

<u>Rank</u>			<u>01/11/2022</u>	<u>31-10-23</u>	<u>Improvement rating</u>
1	Martin	Roads	33.9	24.9	26.55%
2	Andy	Frape	15.3	11.4	25.49%
3	Stephen	Webb	26.6	20.6	22.56%
4	Chris	Martin	29.8	23.8	20.13%
5	Neil	Lennox	41	33.5	18.29%
6	Stuart	Armstrong	9.4	7.8	17.02%
7	Steve	Barton	13.9	12.3	11.51%
8	Alan	McDonald	15.6	14	10.26%

Andy Frape was winning for 48 weeks but was just pipped by Martin Roads.

Roll-Up Top Prize Winners

<u>Rank</u>			<u># of rollups</u>	<u># of prizes won</u>	<u>Cash won</u>
1	Martin	Roads	44	7	£120
2	Neil	Lennox	40	10	£99
3	Peter	Bennett	19	3	£83
4	Simon	Solari	28	3	£81
5	Richard	Battle	43	5	£80
6	Ian	Greaves	38	8	£67
7	Malcolm	Lucas	34	7	£64
8	Stuart	Armstrong	31	6	£64
9	Ross	Ford	9	3	£58
10	Andy	Frape	29	6	£57

Trophy Winners

) The Baxter Trophy	Emile Charbine, Robin Saunders Anne Cole, Bundini Gadhoke
) Chris & Derek Thomas Bowl	Paul Buchanan, Mary Saunders
) Patricia Baxter Trophy	Emile Charbine, Keith Ward Mary Saunders, Janet Scott
) Thew Bowl	Timothy Lambert, Dan Faulkner Jennifer Corfield
) Winter Eclectic	Stuart Armstrong
) Winter Pairs	Andrew Harvey & Mark Stanley
) Kim Short Trophy	Alan McDonald
) Serenyi Salver	Paul Rozier
) Graham Woodfine Figurine	Bob Jarvis
) Balgarnie Cup	Howard Somerville
) Staunton Memorial Shield	Peter Bennett & Rod Rigby
) Evergreen Salver	Alfred Scott
) Costello Bowl	Emile Charbine
) Elliott Cup	Ian Greaves
) Maurice Manning Tour Trophy	Phillip Harrison
) Committee Cup	Christopher Dalton

The Captain commented on all the competitions. In particular, the mixed events dominated by Charbine and Saunders, congratulations to Tim Lambert, his first trophy for a while. The Winter Eclectic, won by Stuart Armstrong, He had the privilege of playing with him on the last day. Andrew Harvey and Mark Stanley won the Winter pairs last year and are defending their title this year. The inaugural Graham Woodfine Figurine was won by Bob Jarvis. The Staunton Memorial Shield was won with an average age of 82 by Rod Rigby and Peter Bennett. The Elliot Cup was closely contested, Ian Greaves managed to beat Howard Somerville on countback. The Tour Trophy was won by Philip Harrison, who generously donated his winnings to the Captain's charity. The Committee Cup was won again by Chris Dalton on countback. There were a wide range of winners this year, congratulations to all.

Championship Day



Scratch Cup
Jez Lockyer
Lowest Gross Score



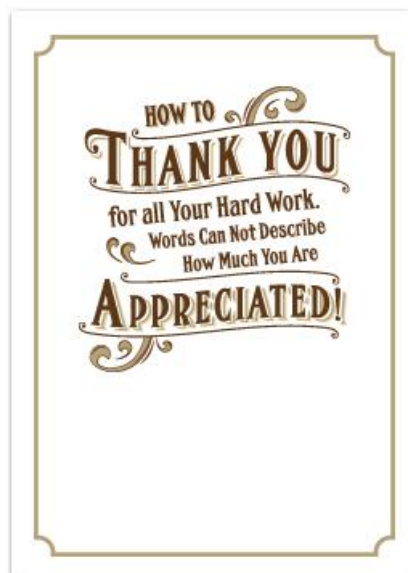
Thomas Trophy
Simon Solari
Lowest Net Score

Jez Lockyer won with a gross 83 and Simon Solari was the only player with a net under par with 69. Congratulations to both.

Committee Service

David Head

Howard Somerville



Paul Buchanan

Bill McIntosh



The Captain announced that four members of the committee would be standing down this year. They have put in a lot of service to the Highwaymen, and they are all special people. They have been involved with guiding us into and out of COVID and then having an area of stability, a very challenging time. David Head built the match model that we use for Highwaymen matches, highly regarded by other clubs. He was also instrumental in formulating some of our processes and rules. Paul Buchanan the maestro of strange rules of golf and sitting around over a glass of red wine and chatting about the best format, our gratitude for all your hard work, a tough act to follow. Howard Somerville, a guiding hand making sure that our finances were on a solid foundation and keeping a watch on our expenditure. It has been a pleasure and you've made my job so much easier. What do I say about somebody that has put in so much effort over the past 10 years. What would we have done without Bill's guiding hand to make sure that the structure and variation in our competitions was there. Through the WHS and Golf Genius implementations and all the resulting changes that need to be applied. Bill was instrumental in making sure these were successful, we thank you very much. Feedback from the Highwaymen was that the four should be recognised with a small gift from the Highwaymen.

The Captain presented each of the four with a pair of wine glasses embossed with the Highwaymen Logo. All acclaimed the four committee members standing down. The Captain concluded that it was important to point out that the work of the committee members is voluntary and on behalf of everyone he thanked the four.

5. Match Secretary's report – Steve Downs



Match Results 2023

Steve Downs reported that we have had a fantastic year in the matches played.

Played	20
Won	14
Halved	3
Lost	3

- 56 Highwaymen registered to play
 - 44 played in at least one match
 - 100% success at WGC - 10 matches won
 - Overall success rate 70%
 - Our best year ever !
Narrowly eclipsing the 2003 team who won 18 of 26 fixtures (69.23%)

Match Results by Club

Won (Home)	Won (Away)	Halved (Away)	Lost (Away)
Castle Royle			Castle Royle
Chobham		Chobham	
Clandon Regis			Clandon Regis
Guildford		Guildford	
Mill Ride			Mill Ride
Royal Ascot	Royal Ascot		
Royal Mid Surrey	Royal Mid Surrey		
Sand Martins		Sand Martins	
Sutton Green	Sutton Green		
Test Valley	Test Valley		

The historical records were a little sketchy but thanks to Keith Doran we managed to find that this year we had narrowly eclipsed Rod Rigby's record from 20 years ago.

Up to match 10, we had only lost one match, then we lost the next two, and won all our remaining 8 matches.

Team Captains

Keith Doran	3	Stuart Armstrong	1
Steve Downs	3	Paul Buchanan	1
Fiesal Bacchus	2	Emile Charbine	1
Phillip Harrison	2	Andrew Harvey	1
David Lewendon	2	Howard Somerville	1
Bill McIntosh	2	Stephen Webb	1

With thanks to the 12 that have taken the team Captaincies this year.

Top Performers > 70% Wins – 10 matches of more (50% for a half)

PLAYER	Matches Played	Won	Halved	Lost	% Won
Paul Willcox	10	7	3	0	85%
Emile Charbine	15	11	2	2	80%
Stephen Webb	15	11	2	2	80%
Bill McIntosh	11	8	0	3	73%
Stuart Armstrong	10	7	0	3	70%

Some members performed exceptionally well and, although subjective, due to the different formats and number of matches played, it should be noted that Paul Wilcox was the most successful. Emile Charbine and Stephen Webb played the most matches, followed by Bill “down the middle” McIntosh. Stuart Armstrong in the away match at Test Valley scored a gross 75, very good going in a match format.

It should also be recognised that Geoff Eldred and Alan Christison both had a success rate of 65% playing 11 and 10 matches respectively.

The Match Secretary's role is difficult without a very good team of people behind you, with my thanks especially to members that are on a reserve list. My thanks to all those that volunteered to be reserves, they are very important and special thanks to Rod Rigby ever present as a player or reserve.

2024 Calendar



2024 Match schedule is already agreed



20 matches – same clubs as 2023

Sign up for matches to be advised in Feb 2024

All the dates are in diary, with thanks to Kevin McGann, the first matches begin in April and finish in September.

If you wish to play, please put your name forward. The matches are friendlies and good fun.

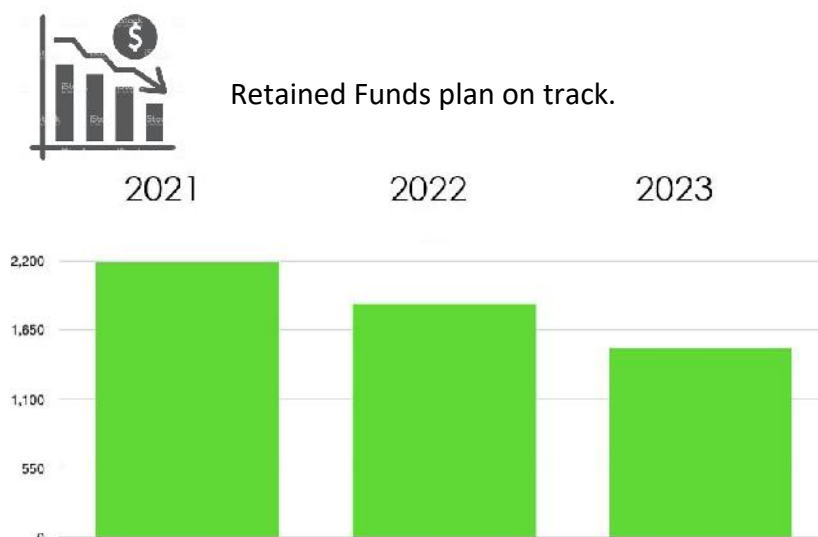
The Treasurer reported that everyone is invited to look at the accounts which are published on the Highwaymen website. There was also an invitation for members to question or comment in advance of the AGM.

With thanks to Bob Jarvis, the only question received, which is incorporated within his report.

With regard to this year's accounts and last year's accounts the effects of Covid have washed through so some level of "normality" has returned and therefore comparisons are valid.

Firstly, I would like to make comment about our reserve funds. Over the last 2 or 3 years the committee has questioned the need for the level of General Highwaymen's Funds. At the end of 2020 our General Funds stood at £2,473. Historically, when we had the pre-covid roll up system, the reserve was to cover the possibility of some major expenditure. In particular a new Highwaymen computer. Since Covid, the online booking system has negated the need for this, so the committee decided to set a reduced "target" level. This has been done in steps and the current target is £1,250 - which due to some last-minute costs before the accounts were finalised, I overshoot by £11. This shortfall will be recovered from November roll up fees. At the target level of £1,250 this means that over the last three years the General Funds have been reduced by £1,234.

As a general comment the reduction of the General Funds has enabled us to maintain the £2 roll up fee and recover some of the VAT paid over to Customs & Excise in previous years.



The creation of the Club Captain's Charity and Staff Gratuity Funds in 2020 was specifically to avoid money going into General Funds before being paid out to the charities. By-passing

General Funds in this way avoids us paying VAT on those elements of the rollup receipts. At present both funds are well provisioned. Arguably the Staff Gratuity Fund looks to be on the high side as historically we only paid the green staff a Christmas gratuity. However, the committee has decided to include the pro-shop staff as deserving of a gratuity. Also, the committee decided to “regularise” the payment of gratuities to the bar & kitchen staff. In the past our approach towards gratuities for bar & kitchen staff had been inconsistent and sometimes hidden within dinner costs. The committee has decided that an annual gratuity is the most relevant and transparent way to show our appreciation to those who have served us throughout the year. Accordingly, we will be paying out a total of £750 in gratuities from this fund before Christmas.

Looking at the accounts some exceptional items to report.

Computer costs have increased in part because the cost of our web domain name covers a 2-year subscription.

Engraving costs reflect a catch-up of prior years in respect of mixed trophies and also the late payment of some of the previous year's costs.

Bank fees. Our bankers, HSBC, reclassified our current account as a charity account (previously a community account) part way through last year. This “privilege” has resulted in a £5 per month bank fee. Last year there were only 10 months of charges – this year 12 months.

On the positive side interest rates receivable on the deposit account have steadily increased over the year which is reflected in a credit of £60 which happily cancels out the bank fees suffered.

Lastly a comment on the guests invited to the 2022 Christmas and 2023 Autumn dinners. Some years ago, the committee decided that guests at our dinners should be funded by the whole Highwaymen section, not just the diners on the day. This year we had 7 guests for the Christmas Dinner at a cost of £294. In 2021 we had 5 guests at a cost of £200. Also, this year the Club Captain was a guest at the Autumn Dinner. These costs are included under Special Events in the accounts.

It was proposed that the accounts be adopted.

Proposed by: Howard Somerville

Seconded by: Gerald Bullock

The accounts were adopted by majority vote.

7. Appointment of the Captain for 2023/2024

It was proposed that Steve Downs be elected Captain of the Highwaymen for 2023/24.

Proposed by: Keith Doran

Seconded by: David Lewendon

Steve Downs was elected by majority vote

8. Election of Committee Members

The Captain Steve Downs explained the committee changes proposed for the 2023/24 and confirmed that all appointees were well versed.

Role	Nominee
Calendar & Comms	Kevin McGann
Competitions	Keith Doran
IT & Trophies	Keith Doran / Andy Heath
Inter-Club Matches	Stephen Webb
Secretary	Andy Heath
Social	David Humphrey
Treasurer	Andrew Harvey
Additional	David Lewendon

It was proposed that the committee be elected for 2023/24

Proposed: Steve Downs

Seconded: David Head

The election of the new Committee was approved by majority vote.

9. Captain's Introductory Address – Steve Downs



Thank you for electing me to be your Captain for 29th year of the Highwaymen. It is a very prestigious appointment, and I am glad to be representing you all throughout the year and on the main Windlesham committee.

My theme for this year is business as usual, let's not try and fix what's not broken, We have a fantastic variety of competitions, social, inter club matches and fun days.

The change I do propose this year is to issue a Captain's Monthly communique, in addition to the excellent Parish Notices produced by Kevin each week. This will be summarising the events that have taken place, what's coming up, with hopefully some interesting statistics that will satisfy all the anoraks including me. I would be interested to hear your feedback to see if it's worthwhile.

A little bit about me, I have been a member here for 8 years. When I first joined the club, I was working full time, so it was difficult to take full advantage of what was on offer. In 2019 I decided to work part time, which allowed me to spend more time doing what I wanted to do. One day I was on the driving range and got talking to a gentleman named Paul Carter. As many of you will know Paul is a man of few words, and he asked if I would like to join his Monday group. I did that and made some great friends. I also started to play regularly for the Highwaymen in the roll ups on Thursday's.

Covid was a good excuse for me to retire fully in 2020. Phillip Harrison was taking up the role of Captain and he invited me to take on the Secretary's role. I did this for two years, 2021 / 2022. In 2023 I took on the match secretary's role which was an honour, and we were very successful.

I enjoy sport, and my wife and I enjoy travel; we have many places on our bucket list yet to visit.

As you can appreciate this year very much sees the changing of the guard, with three new committee members.

) **Welcome to new committee members & change in roles**

- Andrew Harvey Treasurer
- Stephen Webb Match Secretary
- David Humphrey Social Secretary
- Keith Doran Competition Secretary



) **Future Committee**

- Succession Planning – Captain 2025

My thanks to all the committee members that are standing down, they have given a lot of time and commitment to the Highwaymen over the years. Many thanks also to Keith who has agreed to stay on the committee and take on the Competitions role from Bill.

The one role that we are missing at the moment is a Vice Captain for this year, and I hope to fill this position in the near future.

The Highwaymen traditions include inclusivity for all, we have a full diary for 2024 for all sorts of events and trophy competitions. Providing the opportunity for you to participate in wide ranging events.

Looking through our history recently I noticed that we have 19 Trophy events and to fit them in with our 20 matches and roll-ups, in such a short space of time can prove challenging. The schedule is so busy next year that we are struggling to fit in a second fun day at the moment.

We are always keen to hear new ideas and improvements, also if anyone has any burning issues that they wish to be debated at committee level then please let us know. We are always happy to debate these at our committee meetings. So, if you have anything that you would like us to consider please discuss with me, or any member of the committee.

That's it from me and thank you for your time today.

I hope to see you at the Christmas dinner on 7th December, sign up on golf genius.

And remember, it's only a game, ENJOY IT !!



10. AGM resolutions

The Captain announced that we had posted minor changes to the Constitution on the website. A question from the floor was to remind members of the main points. The Secretary advised that the proposed Constitution was now a more concise combination of the current Constitution and Guidelines. This was discussed extensively at committee to ensure that the proposed Constitution still retained the fundamental clauses but removed out of date references. There were no further questions from the floor.

It was proposed that the Revised Constitution be adopted.

Proposed by Steve Downs

Seconded by Keith Doran

The adoption of the revised Constitution was accepted by majority vote.

Presentation of the Captain's Golf Towel.

The Immediate Past Captain Keith Doran presented the Captain with his Golf Towel embroidered with Windlesham Golf Highwaymen Captain 2023 and wished him good luck.

11. AOB & meeting close

No other business was raised, and the meeting was declared closed at 15.55 hrs.

Appendix 1 – Highwaymen’s Section Accounts for the year ended 31 October 2023

<u>WINDLESHAM GOLF CLUB - HIGHWAYMEN'S SECTION</u>			
<u>ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023</u>			
<u>INCOME AND EXPENDITURE ACCOUNT</u>			
	<u>2023</u>	<u>2022</u>	
<u>INCOME</u>	<u>£</u>	<u>£</u>	
Golf Competitions and Roll Ups	5,910.00	5,689.35	
Special Events (see summary)	160.00	115.00	
Club Captain's Charity donations received	120.00	-	
Interest on Savings Account	60.08	3.65	
<u>Total Income</u>	6,250.08	5,808.00	
	=====	=====	
<u>EXPENDITURE</u>			
Golf Competitions and Roll Ups - Prizes	2,984.00	2,614.00	
Special Events (see summary)	370.00	200.00	
Club Captain's Charity donations paid	1,870.00	1,600.00	
Staff Gratuities & Gifts	389.37	364.99	
Other Expenses (see summary)	620.55	735.13	
VAT	(152.43)	(43.02)	
<u>Total Expenditure</u>	6,081.49	5,471.10	
	=====	=====	
<u>Surplus for the year</u>	168.59	336.90	
	=====	=====	
	<u>2023</u>	<u>2022</u>	
	<u>£</u>	<u>£</u>	
<u>HIGHWAYMEN'S FUNDS</u>			
Brought forward at the 1st November 2022	1,857.14	2,185.25	
Surplus for the year (see above)	168.59	336.90	
Deduct: Increase in Non-Highwaymen Funds	(786.63)	(665.01)	
<u>Carried forward at 31st October 2023</u>	1,239.10	1,857.14	
	=====	=====	
<u>REPRESENTED BY:</u>			
Cash at bank and in hand	4,041.03	3,915.70	
Add: VAT receivable	64.78	21.52	
Deduct: Total Non-Highwaymen Funds (see summary)	(2,866.71)	(2,080.08)	
<u>Net Assets</u>	1,239.10	1,857.14	
	=====	=====	
<u>Accounts presented by:</u>			
	Howard Somerville (Treasurer)		
<u>Auditor's Statement</u>			
<i>I have examined the books and records of the Highwaymen's Section of Windlesham Golf Club for the year ended 31 October 2023 and can confirm they are in accord with the above accounts.</i>			
	John Burton (Auditor)		

Appendix 1 – Highwaymen’s Section Accounts for the year ended 31 October 2023

WINDLESHAM GOLF CLUB - HIGHWAYMEN'S SECTION						
ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023						
SUMMARIES						
	<u>2023</u>	<u>2023</u>	<u>2023</u>	<u>2022</u>	<u>2022</u>	<u>2022</u>
			Surplus/ (Deficit)			Surplus/ (Deficit)
	<u>Income</u>	<u>Costs</u>		<u>Income</u>	<u>Costs</u>	
SPECIAL EVENTS	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
GENERAL						
<i>Christmas Dinner</i>	-	294.00	(294.00)	-	200.00	(200.00)
<i>Christmas Fines</i>	160.00	-	160.00	115.00	-	115.00
<i>Autumn Dinner</i>	-	76.00	(76.00)	-	-	-
	-----	-----	-----	-----	-----	-----
	160.00	370.00	(210.00)	115.00	200.00	(85.00)
	=====	=====	=====	=====	=====	=====
		<u>2023</u>			<u>2022</u>	
		<u>£</u>			<u>£</u>	
Computer costs & web domain name		112.66			83.88	
Captains' Golf Towels		-			260.00	
Captain's Team Prizes		70.37			-	
Trophy engraving & additions		377.52			321.26	
Bank Charges		60.00			50.00	
Miscellaneous		-			19.99	
		-----			-----	
Total Other Expenses		620.55			735.13	
		=====			=====	
		<u>2023</u>			<u>2022</u>	
		<u>£</u>			<u>£</u>	
Entry fees for Winter Pairs Knockout competition		160.00			-	
Club Captain's Charity Fund		1,311.85			1,399.45	
Staff Gratuity Fund		1,394.86			680.63	
		-----			-----	
Total Non-Highwaymen Funds		2,866.71			2,080.08	
		=====			=====	